Dr. Michael Milton is dedicated to medical excellence, with a focus on research and functional medicine education, in a fee-for-service model of care.

Office procedures and fee schedule for Advanced Medicine

www.drmilton.net office@drmilton.net P: 770-205-6068 Fax: 770-205-8470

Advanced Medicine is a fee for service practice committed to providing what is best for you, not what is dictated or limited by an insurance company. All fees are handled at the time of service and it is our pleasure to provide you with the documentation you need to send to your insurance company. A credit card on file helps us to handle your needs as they arise.

Office hours: All visits are by appointment only.

Appointments: Arriving 10 minutes prior to your appointment allows you to handle any paperwork or updates to your records. While we understand life can be unpredictable, we may not be able to accommodate last-minute changes or late arrivals. **When rescheduling an appointment, a fee of $150 can be avoided by giving two business days' notice.**

Emergencies: In case of an emergency call 911 or go to your nearest emergency room. For urgent medical problems that arise after hours, please call the office and follow the instructions on our voicemail. **Do not send emails or texts for urgent matters**.

Most ancillary fees are waived when the service accompanies an appointment. Please keep in mind that **all** queries regarding medical care--including messages, prescription management and call-ins--require a chart and/or lab review and become part of your medical record. Therefore, **processing fees are incurred when not handled as part of an office/phone consultation.** Most concerns are best handled by scheduling a brief phone consultation, but for straightforward questions, the fee is $45. Beyond that, email consultations (more than a simple question) begin at $75.

We do our best to respond to your email within 2–3 business days (see fee schedule above). Emails received Friday to Sunday will be processed the following week. If the office is closed and you have an issue of urgent care and need to page Dr. Milton, please call the office and leave a message in box 13.

Prescription call-ins, authorization and management: Refills should be handled at the time of your office visit. **To have prescriptions called in you must have been seen by Dr. Milton in person within the past twelve months**. Certain conditions also require routine lab testing for refills. Please be aware of your individual needs to avoid interruptions in your medications. All prescriptions handled outside of an appointment are assessed a fee of $45. For after-hours prescription needs please see below. **Prior authorizations**: Initial fee $55. Appeals, including letters and phone calls, incur an additional $55 to $150 depending on complexity.

When the office is closed / after-hours paging: $100 covers most prescription call-ins and record processing fees. Otherwise, if further medical management is involved, standard office visit fees apply.

Letter and Record Requests: Copies or transfer of records is $35 or more depending upon the size of the record. Letter requests are $75. Legal requests begin at $75.

Out-of-State & Out-of-Country Patients: When appropriate, phone or telemedicine consultations may be arranged for patients located outside Georgia, subject to applicable telemedicine laws and regulations. All patients for whom Dr. Milton is prescribing medication are required to be seen by Dr. Milton in person at least once each year.

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Fee Schedule: While fees are subject to change without advance notification, the following is provided as a guideline for services provided.

Services:	Initial Office Visit: Begins at $495 Follow-up Visits & Telemedicine / Phone Consultations: Up to 10 minutes = $195, 15 minutes = $225, 20 minutes = $250, 30 minutes = $355, 40 minutes = $455 Osteopathic Adjustments/Myofascial Treatments: $175. Emails, Texts or Phone Messages: Simple yes/no questions = $45, beyond that, digital consultations begin at $75. Lab / Test Review via email: $145 Prescription call-ins: $45 (weekend and after-hours services begin at $75)
IV Treatments:	Chelation IV: $165 Nutrient IV: $165 or more unless otherwise specified
Prolotherapy:	Joint Injection (Knee, Shoulder, Wrist, Hand, Foot, Ankle): $225 per joint per session Neck & Head area: $375 to $525 total per session Sacroiliac and Lumbar Spine (Low Back): $375 to $525 total per session

Patient Bill of Rights:

- To seek consultation with the physician(s) of their choice;
- To contract with their physician(s) on mutually agreeable terms;
- To be treated confidentially, with access to their records limited to those involved in their care or designated by the patient;
- To use their own resources to purchase the care of their choice;
- To refuse medical treatment even if it is recommended by their physician(s);
- To be informed about their medical condition, the risks and benefits of treatment and appropriate alternatives;
- To refuse third-party interference in their medical care, and to be confident that their actions in seeking or declining medical care will not result in third-party imposed penalties for patients or physicians;
- To receive full disclosure of their insurance plan in plain language.

Initial here to acknowledge receipt of this form: _____